

Minimum Fee Schedule Information: Residential Providers including AFH, CBRF, and RCAC

Attention: Residential Providers including AFH, CBRF, and RCAC

Effective 10/1/2024: You will receive two new authorizations per member you are currently serving with a start date of 10/1/2024 and end date of 1/31/2025.

These authorizations will have new authorization numbers to utilize on claims submissions for dates of service 10/1/24 and forward. These authorizations will have different rates, therefore please be mindful when completing claims that your total charges match the authorized rate per each specific authorization #.

- One Authorization will reflect the Care and Supervision Rate for the member.
 - Care and Supervision authorizations will now include a specific Revenue Code, HCPC/Procedure Code, and up to 4 Modifiers. This information must be included on your claims in order for claims to be processed and paid.
- The second Authorization will reflect the Room and Board rate for the member.
 - Room and board claims are billed with a single revenue code, which will be indicated on your Room and board Authorization.
 - 0120: 1-2 bed AFH
 - 0130: 3-4 bed AFH
 - 0150: CBRF 8 beds or fewer
 - 0159: CBRF more than 8 beds
 - 0167: RCAC
 - Room and board authorization will serve as a bed hold authorization in the event of a temporary member absence. In an absence situation, the Care and Supervision authorization will end day prior to the absence. The room and Board authorization will end the last day of the month in which the absence occurred per current process.
 - Please refer to your scope of service for details regarding member absence: [Contracting – Includa – Managed Care Organization – Family Care – Wisconsin – Community](#)
 - Please continue to report absences within 24 business hours via the notification form: <https://www.includa.org/wp-content/uploads/MemberAbsenceNotificationFormResidentialCare>

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NOTE: Residential Respite Authorizations and Process are unaffected and excluded from Minimum Fee Schedule requirements.

For questions related to minimum fee schedule, rates, and contracting, please outreach to:
wimarketmfs@humana.com

For Questions related to Residential claims, please outreach to:

Email: ACS-Residential-CSL-NH@inclusa.org

Phone: 1-888-544-9353, Option 6