The Family Care Partnership (FCP) program (*i*Care) and Family Care (FC) program (branded Inclusa, Inc.) are sending this informational aid to assist you with your WI Medicaid enrollment.

Due to a DHS requirement effective January 1, 2026, any provider offering services to members enrolled in a Managed Care Organization (MCO) must have a Medicaid ID to bill and be paid for those services and supports.

## **How Will This Affect Providers?**

Effective January 1, 2026, if providers are not enrolled with Medicaid, **you will not be paid for services provided.**

## **Who Should Enroll Now**

If you are a provider for any of the following provider types, you should enroll as soon as possible:

* Organizations and agencies
* Sole proprietors
* Individuals who are not self-directed support workers
* Individuals who deliver supportive home care along with other services

All adult long-term care (LTC) waiver services providers are required to be fully enrolled in Wisconsin Medicaid.

* All adult LTC waiver services providers must enroll by January 1, 2026, to continue to provide services and receive payments from managed care organizations (MCOs) or IRIS (Include, Respect, I Self-Direct) fiscal employer agents.
* The enrollment approval process can take up to 60 days. Providers should enroll soon to avoid payment disruptions.
* Providers can prepare by referencing the [enrollment checklist (PDF)](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fforwardhealth.us4.list-manage.com%2Ftrack%2Fclick%3Fu%3D83c3b5a7a14d1370a868b03db%26id%3Dd242f1ac2a%26e%3D9b820d17dc&data=05%7C02%7CJulie.Jaworski%40inclusa.org%7Cf87457c9a426471d2c1708ddc9466992%7C5788c51f54a347b881a949fbe26f48cc%7C0%7C0%7C638888026456893805%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMiIsIkFOIjoiTWFpbCIsIldUIjoyfQ%3D%3D%7C4000%7C%7C%7C&sdata=pwTNTiEkditSuJROhl2onlRTTI%2B6uh812gCxWm8kdc8%3D&reserved=0) to see what documents are needed and get step-by-step enrollment instructions. The checklist and more information about enrollment are available on the [Provider Enrollment for Adult Long-Term Care](https://www.forwardhealth.wi.gov/WIPortal/cms/public/ltc/provider_enrollment.htm) page on the Portal.
* ForwardHealth offers training to help with the enrollment process. Find them on the [Trainings](https://www.forwardhealth.wi.gov/WIPortal/cms/page/trainings/home) page of the Portal under the Adult Long-Term Care Programs drop-down menu.
* **For additional questions, providers should contact DHS Provider Services at 800-947-9627.**

## Apply now

**Time is running out to get your provider enrollment application processed in**

**time to avoid disruptions in the new year.**

Visit [forwardhealth.wi.gov/WIPortal/Subsystem/Certification/EnrollmentCriteria.aspx](https://www.forwardhealth.wi.gov/WIPortal/Subsystem/Certification/EnrollmentCriteria.aspx) to start or continue your enrollment application today.

## Help is available

Visit [forwardhealth.wi.gov/WIPortal/cms/public/ltc/provider**\_**enrollment.htm](https://www.forwardhealth.wi.gov/WIPortal/cms/public/ltc/provider_enrollment.htm)

for information about the requirement and to get key resources, including:

* An enrollment checklist
* Recorded training
* Adult Long-Term Care Updates
* Questions and answers
* Contacts for assistance

Call Provider Services at 800-947-9627 if you have questions or need help. Representatives are available Monday–Friday, 7 a.m.–6 p.m. Central time. When you call, say, **“LTC Waiver”** at the menu prompt to speak with a representative about LTC provider enrollment.

You can get notifications and reminders sent right to your email by signing up for the **Adult LTC Waiver Provider** email list at [www.forwardhealth.wi.gov/WIPortal/Subsystem/KW/Subscriptions.aspx](http://www.forwardhealth.wi.gov/WIPortal/Subsystem/KW/Subscriptions.aspx).

## How to start your enrollment

### First, gather materials

You’ll need the following information to complete your application:

* Tax identification number(s)
* National Provider Identifier (NPI), if you have one
* Address
* Name and address of owners and managing employees
* Any applicable professional license or certification information

🡪**Use the Provider Enrollment Checklist:** [www.forwardhealth.wi.gov/WIPortal/content/
pdf/LTCPM\_Care\_Enrollment\_Provider\_Checklist.pdf.spage](http://www.forwardhealth.wi.gov/WIPortal/content/pdf/LTCPM_Care_Enrollment_Provider_Checklist.pdf.spage)

### Next, start your application

Visit [forwardhealth.wi.gov/WIPortal/Subsystem/Certification/EnrollmentCriteria.aspx](https://www.forwardhealth.wi.gov/WIPortal/Subsystem/Certification/EnrollmentCriteria.aspx) to start your enrollment application today.

### \*\*Special Notice for Supportive Home Care Agencies with an Electronic Visit Verification-(EVV)-Only Provider Medicaid ID

* If you are a supportive home care agency with an electronic visit verification (EVV)-only provider Medicaid ID, revalidation is coming soon. ForwardHealth is using the term “revalidation” for this process to convert your EVV-only enrollment to full Medicaid enrollment.
* This applies to you if you deliver services under service codes S5125, S5126, T1019, and T1020.
* Once you revalidate, you will be a fully certified Medicaid provider and will meet all state and federal requirements to deliver adult LTC waiver services.
* You will keep the same provider ID after you have completed the revalidation process.
* The deadline to update your file to full enrollment is January 1, 2026.

Please see ForwardHealth Connect communication [FH Connect August 2025](https://www.forwardhealth.wi.gov/WIPortal/StaticContent/pdf/FH_Connect_Aug2025.pdf) for more information including live training opportunities and an EVV Provider checklist:

* [Supportive Home Care Agencies Revalidation Live Training Schedule](https://www.forwardhealth.wi.gov/WIPortal/content/pdf/ltcpm_training_schedule.pdf.spage)
* [EVV Provider Revalidation Checklist](https://www.forwardhealth.wi.gov/WIPortal/content/pdf/LTC_EVV_Provider_Revalidation_Checklist.pdf.spage) .

## **WI DHS Resources**

[Provider Enrollment for Adult Long-Term Care](https://www.forwardhealth.wi.gov/WIPortal/cms/public/ltc/provider_enrollment.htm)

[Adult Long-Term Care Update LTC 2025-01 - Adult Long-Term Care Provider Enrollment: Deadline to Enroll](https://www.forwardhealth.wi.gov/kw/pdf/LTC_2025-01.pdf)

[DHS Enrollment Checklist (PDF)](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fforwardhealth.us4.list-manage.com%2Ftrack%2Fclick%3Fu%3D83c3b5a7a14d1370a868b03db%26id%3Dd242f1ac2a%26e%3D9b820d17dc&data=05%7C02%7CJulie.Jaworski%40inclusa.org%7Cf87457c9a426471d2c1708ddc9466992%7C5788c51f54a347b881a949fbe26f48cc%7C0%7C0%7C638888026456893805%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMiIsIkFOIjoiTWFpbCIsIldUIjoyfQ%3D%3D%7C4000%7C%7C%7C&sdata=pwTNTiEkditSuJROhl2onlRTTI%2B6uh812gCxWm8kdc8%3D&reserved=0)

[Provider Enrollment Information](https://www.forwardhealth.wi.gov/WIPortal/Subsystem/Certification/EnrollmentCriteria.aspx)

[ForwardHealth Subscriptions](http://www.forwardhealth.wi.gov/WIPortal/Subsystem/KW/Subscriptions.aspx)

[FH Connect August 2025](https://www.forwardhealth.wi.gov/WIPortal/StaticContent/pdf/FH_Connect_Aug2025.pdf)

[Supportive Home Care Agencies Revalidation Live Training Schedule](https://www.forwardhealth.wi.gov/WIPortal/content/pdf/ltcpm_training_schedule.pdf.spage)

[EVV Provider Revalidation Checklist](https://www.forwardhealth.wi.gov/WIPortal/content/pdf/LTC_EVV_Provider_Revalidation_Checklist.pdf.spage)